

Application for Census Certificate(s)

Searching undertaken by NRS staff for a particular event ('Particular Search'). For Information/Guidance see Leaflet S2

Complete in BLOCK CAPITALS

Applicant Information	
Surname	<input type="text"/>
Forename(s)	<input type="text"/>
Title	Mr <input type="checkbox"/> Mr <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="checkbox"/>
Full Postal Address	<input type="text"/>
	Post Code <input type="text"/>
Contact Number	<input type="text"/>
Email Address	<input type="text"/>

Census Year

1841 1851 1861 1871 1881
1891 1901 1911 1921

Full name of person
sought

Approximate age in
Census

His/Her occupation at
that time

His/Her full address at
that time, including
name of house (if
applicable)

Town/Parish

Householder's name

Wife's name

His/Her occupation

Relationship of person
sought to the
householder. State
whether boarder

Payment and Completion (See Leaflet S2 for the fees for a certificate)

Payment can be made either through the ScotlandsPeople website*, by cheque or postal order

*Payment made through the ScotlandsPeople website will require the customer to create an account or sign-in to their existing account

ScotlandsPeople Website

Make payment through ScotlandsPeople at the following link:

<https://www.scotlandspeople.gov.uk/pay-for-products>

Select option, 'Certificate (Extract)

Provide the ScotlandsPeople order number below:

Order No

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Send your completed form, including payment number, cheque, or postal order (payable to 'Scottish Government') to:

Extract Services

National Records of Scotland

New Register House

3 West Register Street

Edinburgh

EH1 3YT

Applications where payment is made through the ScotlandsPeople Website can also be sent to: records@nrscotland.gov.uk

Completion online

Extracts (excluding Adoption Extracts) can also be ordered online using the following link:

<https://www.scotlandspeople.gov.uk/certificate-search>

Privacy Statement

We will use the information we collect from you to answer your request. We will store your personal information securely and retain it for accountability purposes for no more than ten years. We will only disclose your personal information to third parties with your consent or to comply with a legal obligation. If you would like more information about how we handle personal information or about your rights under data protection legislation, please see the privacy notice on our website at www.nrscotland.gov.uk/privacy.