

# POPULATION AND MIGRATION STATISTICS COMMITTEE (SCOTLAND)

## SCOTSTAT BOARD REQUEST

The SCOTSTAT Board wants each Committee to provide information on a number of action points resulting from the meeting, which took place in June.

- A note of work in progress for 2003/4
- A review of the membership, and a report to be submitted to the Board
- Consideration of the attached Matrix of key statistics/targets, and the provision of any further updates (or initial contributions where these have not yet been submitted).

### Work in progress templates

The SCOTSTAT Board found the information contained in the work templates very helpful. There was a view that some of the Committees should be doing more to consider cross-cutting issues. Can you each consider whether there is something your Committee should be doing in this area (e.g. considering whether the relevant work is being done on social justice, equalities/diversity, sustainability, Neighbourhood Statistics etc).

### Committee membership

The Board commented that a number of Committees did not have academic representation. Each Committee is therefore asked to review their membership, with reference to the ScotStat framework paper (available on the ScotStat website) and to produce a short note for the Board, reporting on the outcome of this review.

### Key Statistics/Targets

The Board found the Matrix of indicators a very useful starting point in their consideration of the role of ScotStat in improving the quality/consistency of target setting/monitoring. It was decided that the Matrix could be developed a bit further, and consideration could be given to extending its use by making it available on the web-site, updating it regularly, and using it as a tool within the Executive, and other organisations where appropriate. Committees are therefore asked to consider including an item in KeyStat/Targets on their next agenda to consider the issues of quality, fitness for purpose, existence of inconsistent targets etc. for the relevant indicators identified in the Matrix (spreadsheet and covering paper presented to Board attached). You are also requested to consider the range of indicators listed in the Matrix, and provide additional information either on the listed indicators, and on other indicators which have been omitted.

PAMS members are asked to consider the request and to see attached draft response at Annex A for comment and any further suggestions.

## Key Statistics/PIs and Targets - Matrix (SCOSTAT 8/03)

### Aim

1. The ScotStat Board is asked to consider the information contained in a matrix on key statistics, targets, milestones and performance indicators which exist across the Scottish Executive and other organisations, with a view to assessing the contribution it can make to the thinking of the range of information available.

### Issues for discussion

2. Members are invited to comment on;
  - the usefulness of the matrix in it's current form
  - scope for further expansion
  - if/how to make available more widely (SE, other organisations, SCOTSTAT)
  - how this informs thinking on key statistic/PI/target guidance

### Background

3. The ScotStat Board has been taking forward thinking on how it can assess the contribution it can make to the thinking of the range of key statistics, targets, milestones and performance indicators, which exist across the Scottish Executive and other organisations. As an initial part of this thinking, the Board asked the ScotStat Board Support Group to collate information provided by committees on the range of existing indicators in which their committee has an interest.
4. It was expected that such a matrix should assist in the understanding of the range of targets, duplication, inconsistencies etc, and provide a catalyst for thinking about action/guidance could usefully be developed to aid the monitoring/development of future indicators. A related thought was that the list of targets and indicators could eventually be made publicly available on the ScotStat web site, together with available metadata, and could be used within the Executive and other organisations to help to avoid future duplication of targets/indicators.

### Compilation of a matrix of key statistics, targets, milestones and performance indicators

5. Each committee was provided with a template which included a complete list of both Building a Better Scotland targets (BABS) and Social Justice Milestones (SJMs) and were asked to supply information relating to relevant BABS targets and SJMs. Each committee was also asked to add other Key Statistics, targets, milestones and performance indicators in which they had an interest (within and outwith the Executive).
6. The information collected from those committees, which provided details of key statistics, targets, milestones and performance indicators, is provided in the Excel spreadsheet entitled SCOTSTAT 8-03.XLS. **(PAMS MEMBERS Please note for ease of reference PAMS entries from the master spreadsheet have been extracted and is provided in the spreadsheet SCOTSTAT Population matrix V1.xls.)**

7. Board members should note that this matrix is a starting point, and does not attempt to provide a comprehensive list of all key statistics etc across the SE and other organisations.

**Contents of a matrix of key statistics, targets, milestones and performance indicators**

8. The spreadsheet contains the following three tabs:

**Matrix:** provides details of the key statistics etc in which the committees are interested

**Programme:** provides an explanation of the abbreviations used to describe the programme.

**Abbreviations:** provides an explanation of any other abbreviations used by each committee

9. Looking at the matrix, the columns of the spreadsheet are divided into three main sections: the first (columns A to J) gives details of the target itself, the second (columns K to V) contains information on those targets which each committee is interested and the third section (columns W to AB) contains information on ownership, quality assurance etc. The column headings for a committee for which no data is yet available, is shown in red. Please note that although ‘Health and Care – Care’ and ‘Health and Care – Health’ have been identified separately on this matrix, they are in fact one ScotStat committee.

10. The key items of information on the matrix are as follows:

**Programme (col. B):** This will refer to the programme under which a particular set of key statistics etc was prepared e.g. BABS. Clicking on the ‘Programme’ tab gives a key to the abbreviations used to describe the programmes.

**Target (col. I):** A description of the key statistic, target, milestone or performance indicator in question.

**National Statistics Theme (col. J):** The National Statistics theme into which a key statistic etc would naturally fall.

**Owner (col. X):** Identifies the ‘owner’ of a key statistic etc. Note that the Transport and Travel committee have provided separate information on the ‘owner’ of the Target/indicator and the ‘owner’ or supplier of the figures. This information is given in columns Y and Z).

**Quality Assurance (col. AA):** Any quality assurance to which a key statistic etc is subjected.

11. There are two main ways in which the matrix can be used:

- i) *To look at a particular key statistic etc:* by looking at a particular key statistic etc, look at the committees which have identified an interest in this key statistic etc to identify any duplication or gaps and
- ii) *To look at a particular committee:* by looking at the information provided by a particular committee (by using the filter option on the column name), look at the key statistics etc in which a particular committee is interested.

## SCOTSTAT COMMITTEE – 2003/4 Work in progress and Membership

Committee Name – Population and Migration Statistics Committee (Scotland) PAMS

<u>Chairperson</u> –	D A Orr	GROS
Deputy	Miss J Boag	

<u>Members (incl. organisation)</u> –	G Atherton	CoSLA (papers only)
	Ms N Toman	Shelter
	Ms J Livingstone	Dumfries & Galloway Council
	R Brown	Scottish Enterprise
	D Watkins	Communities Scotland
	J Armsworth	Experian
	Ms L McDonald	East Dunbartonshire
	A Redpath	Scottish Health Service - ISD
	R Murdoch	Greater Glasgow Health Board
	P Whitehouse	Scottish Executive
	I White	ONS
	Miss J Boag	Falkirk Council
	Dr R Belding	Aberdeenshire Council
	J Freeke	Glasgow City Council
	Ms M Lacey	SCVO
	Mr D Gray	Scottish Executive
	Ms C Hayes	Scottish Executive
	T Riley	University of Edinburgh
	Professor P Boyle	University of St Andrews
	F Thomas	GROS
	I Mate	GROS
	A MacGill	GROS

Meeting dates (incl. planned dates where available) –  
Two per year, usually spring and autumn of each year.

Working Groups –

Small Area Population Estimates.

Housing Analysis Review Group reports to PAMS and also to BESAC.

Population Projections.

Links to other SCOTSTAT Committees –

SCOTSTAT Board Member -Jennifer Boag (Falkirk Council)

Neighbourhood Statistics Project Management Board Member – David Orr (GROS)

Built Environment – Housing Analysis Review Group reports to PAMS via Duncan Gray (Scottish Executive)

Cross-cutting issues covered –

Development work on small area population estimates for future input to neighbourhood statistics.  
Production of Census data on gender, ethnicity, and limiting long term illness as contribution to equality agenda.

Planned activities/outputs/outcomes for 2003/4 –

Comment on availability and dissemination of 2001 Census results for Scotland

Contribute to evaluation of 2001 Census.

Comment on proposals for Future Census and Population statistics strategy.

Comment on proposed improvements to information on International migration following completion of national quality review.

Review PAMS contribution to Neighbourhood Statistics.

Review the different approaches used to calculate Standardised Mortality Rates.